

Section 504 Notice of Rights

- Section 504 of the 1973 Rehabilitation Act is a non-discrimination statute barring discrimination on the basis of disability.
- It is the policy of the school district not to discriminate on the basis of disability in the educational programs, activities, or employment policies as required by the Act.
- The 1973 Rehabilitation Act requires the school system to locate, evaluate, and determine if the student is a qualified individual requiring accommodation necessary to provide access to educational programs.
- Parents are entitled to have the opportunity to review relevant educational records under the Family Education Rights and Privacy Act (FERPA). The requirements are described in the local board of education policy manual that is available in the Central Administrative Office Building or in the office of the school principal.
- Parents or guardians disagreeing with the decisions reached by school personnel regarding necessary accommodations for access to educational programs may request a hearing before an impartial hearing officer by notifying the school district Section 504 Coordinator. The parent or guardian is entitled to participate in the hearing and to be represented by counsel.
- The designated District Section 504 coordinator is Natasha Scott. Natasha Scott may be reached at Cumberland County Schools' Administrative Office Building, PO Box 2357, Fayetteville NC 28302, Telephone (910) 678-2433. natashascott@ccs.k12.nc.us

GRIEVANCE PROCEDURES

Students who believe that they have been discriminated against on the basis of a disability in the public school should first appeal to the person designated in each school as the one responsible for hearing said grievances. If after appealing to the designated official, the student is dissatisfied, he/she may submit the request in writing to the District Section 504 Coordinator for a review of the case. The District Section 504 Coordinator or designee will arrange a conference with the student and render a written decision within ten (10) days, of the hearing. If the decision rendered by the District Section 504 Coordinator is unsatisfactory to the student, the student may within ten (10) days, give written notice to the Superintendent and request a review on the record of the Section 504 grievance. The Superintendent shall render his decision within ten (10) days of receipt of the grievance. If the decision rendered by the Superintendent is unsatisfactory to the student, the student shall, within ten (10) days, give written notice to the Superintendent and request a review by the Cumberland County Board of Education. The Board of Education shall render its decision within thirty days of receipt of the grievance.

Parent/Guardian Signature

Date